## LIBRARY HANDBOOK



SRI GURU GOBIND SINGH COLLEGE OF COMERCE UNIVERSITY OF DELHI
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## 1. ABOUT THE LIBRARY

The College Library comes into existence along with foundation of the college in the year1984. The library is the backbone of academic and research activities. It is designed to meet the information needs of the students, faculty and other staff members. In order to support the high quality teaching, learning and research, library offers a wide range of computerized services. The library is well equipped with latest ICT tools and equipments to collect, store, retrieve and disseminates the information to the faculty and the students. A numbers of computer systems are installed to access the library resources. Library is equipped with latest RFID based Library Management System for self issue/return facility. Its aim is to provide timely and right documents/information on variety of subjects. The college maintains a well- stocked and well equipped, centrally air conditioned Library with computerized user friendly services. College library can be access through college website which provide information about the library resources, rules and regulations, facilities, services provided etc.

The Collection of the Library at present consists of more than 51,000 books, 490 back volumes of important journals and about 800 CD-ROMs on various subjects. The Library is regularly subscribing approximately 45 journals, magazines and 27 leading newspapers to update the users with latest happenings around the globe. The library has rich collection of books especially on Commerce, Economics, Mathematics, Computer Science, Management, Sports, General Studies and Sikhism. The library provides facility with open access system, spacious reading room with sitting capacity for more than 150 readers. The library has separate audio visual multimedia section and reference section.
The library building is centrally located and spread over 3 floors with ambience that is suitable for learning and research. Library building have provision for both individuals and group studies (2nd floor) making room for discussion and quit studies areas. Library provides with sufficient number of sign boards and guides for the benefit of the users. The library has open access to its collection for all students, teachers and non teaching staff. Facilities include wheel chair etc. for differently abled users.
All the major activities of the library are computerized by using web-enabled, multiuser software system NETTLIB ,shifting to open source software KOHA for providing efficient and effective library services. The user may access their library account and search the OPAC (Online Public Access Catalogue), from anywhere, anytime through cell phone, laptop, desktop etc.

Library has access to e-journals, e-books, databases etc. through N-LIST, DU e-resource center etc. These eresources are accessible locally within the campus as well as remotely from anywhere. Library has sufficient number of systems to facilitate searching/accessing OPAC, E-resources, etc. Library has installed excellent ICT infrastructure with Wi-Fi facilities for easy access to internet. Library also has facility of downloading and printing of library resources. Library is also membership of N-LIST to access e-resources.

## 2.PHYCAL LAYOUT AND FLOOR PLAN

## 1.Ground Floor

The ground floor consists of following important divisions:
Stack Area: This section consists of mainly the text books on commerce, Economics, Computer Science and related subjects.
Technical Processing area: This section is responsible for subject classification of books, providing subject headings, RFID related activities such as tagging, pasting of college stickers, other pasting work.
Issue/Return counter: This section consists of issue/return counter for the students and faculty members. Students, faculty members and employees of the college can registered and renew their membership here. There is also a RFID based automated self issue/ return system available in this floor.


CIRCULATION DESK

Librarian's Room: It includes the librarian's room and the staff area.


## LIBRARIAN'S ROOM

Computer System for Differently Abled : This area consists of facilities for the differently abled users and is equipped with special computer system and software.


## FACILITIES FOR THE DIFFERENTLY ABLED USERS

Periodical/Magazine/Newspaper Area: This area consists of newspaper stand to read newspapers and current


Property Counter: This area is situated near the entrance of the library.

OPAC, WEBOPAC search area: This area consists of facilities to search the bibliographic records of the books, where the users can search the books through various approaches such as author, title, subject etc. This section is also provides networked computers for providing access to different e-resources to library users.

Photocopying and scanning Facilities: This area is closer to librarian's room, and consists of photocopier and scanners for scanning and duplication of documents.


## DISPLAY OF NEW ARRIVALS

This area is near the circulation counter where new arrived books are displayed on regular intervals.


## LIBRARY USER ENTRY/EXIT COUNTING SYSTEM

This system is available at the entrance of the library, where the users can register their entry/exit.


USER ENTRY /EXIT COUNTING SYSTEM

## FIRST FLOOR

Reading Room: this area have been created especially for the readers, having facility of seating arrangement for about 150 readers.


READING ROOM

Stacks for Reference Books: This section has stalk area for reference books, consists of textbooks, encyclopedias, dictionaries, atlases, yearbooks etc. These books are for the reference only.


## REFERENCE BOOKS AREA (1 ${ }^{\text {st }}$ Floor)

Current/Back volumes of Periodicals: This area is in on the first floor, here current and back volumes of journals are displayed.


DISPLAY OF CURRENT AND BACK VOLUMES (1 ${ }^{\text {ST }}$ Floor)
Audio Visual Room: This area consists of a small room with audio-visual facilities. The library is equipped with video viewing facility and having good collection of CDs , DVDs, etc.

Prof.J.S Phull Center For Interfaith Studies: there is a separate AC reading room area consists of books on different Indian religions. The collection of rare books on Sikhism is also available for reference.


## PROF.J.S PHULL CENTER FOR INTERFAITH STUDIES (1 ${ }^{\text {st }}$ Floor)

Book Bank Section: This section consists of stack area for the separate book bank books for the needy and financially poor students.

## SECOND FLOOR:

Discussion room for teachers: This area consists of cubicles for the teachers who are doing research work and separate area for the teachers for discussion.


DISCUSSION ROOM FOR TEACHERS AND CUBICLES ( $2^{\text {nd }}$ Floor)

## COMPUTER CENTER

Computer center is available for the use of faculty members on the second floor. Faculty members can use this facility to access information through Internet.


COMPUTER CENTER

1.Membership: The library offers membership to the students and faculty members. Members are entitled to borrow books as per their privilege . Students can borrow three books for 10 days. Faculty members can borrow 10 books for 15 days .Members are also entitled to borrow back volumes of journals (with the permission of Librarian). Current issues are for reference only. The renewal of membership will be done on the basis of production of fee receipt. Members should keep the library informed of any change of address and phone number.

## Borrowing Rules

| Category of members | Numbers of books issued | Duration of Issue <br> No. of Days |
| :--- | :--- | :--- |
| Hons Students | 3 | 10 |
| BCom (P) | 3 | 10 |
| Permanent Faculty | 10 | 15 |
| Ad hoc Faculty | 5 | 15 |
| Guest Faculty | 3 | 15 |
| Administrative Staff | 3 | 15 |
|  |  |  |

2. Security: Students are required to carry their membership card with them whenever visit the library. There will be no entry without ID/Library card. The students will deposit their personal belongings such as bags, cell phones, personal books etc. at the property counter. They must not be brought into the Library. Bags if brought should be kept at the counter and mobile, cash should not be left in the bags. Outside books / personal books/ personal study material are not allowed in the library.
3. Membership responsibilities: Library Membership Card is not transferable as they are token of privilege which only the members to whom they are issued are entitled. Sub-lending of book(s) is misuse of this privilege and may lead to withdrawal of library membership.
4. Loss of library ticket: Loss of library membership cards/ID Card must be reported in writing to the Librarian immediately. On loss of Library Membership Card, an FIR has to be launched. Duplicate Library Card will be issued at the circulation counter on the payment of Rs.100/- along with a copy of FIR. The member however will continue to be responsible for any loss that the library may suffer through the loss/misuse of lost Library Membership Card.
5.Fine/ overdue charges: The member is expected to return the book(s) on or before the due date stamped on the due date slip. Overdue charges at the rate of Rs.5/- per volume per day will be charged.
6.Lost /damaged books: cost of recovery of books lost by library member: Loss of Library book(s) must be reported immediately to the Library. Borrowers will be asked to pay for the book lost or replace it with a new
book(s) along with the fine and binding charges if any. Borrowers will be asked to pay at the rates fixed by the Library for the book returned in damaged or mutilated condition. In case the book is out of print or not available in the market, then double the cost of books should be charged along with overdue charges if any.
7.Reservation of Documents: The books can be reserved online or offline by filling the reservation requisition available at the circulation counter. The book can be reserved through Library OPAC (online -library) or contact the circulation counter .Only those books can be reserved which are issued to the students and not available on the shelves.
8.Care of library books: Books should be checked before they taken out of the Library. Therefore, borrowers must satisfy themselves about the physical condition of the book(s) before borrowing, otherwise they will be held responsible for any damage or mutilation noticed later or at the time of returning the book(s). After using the books it should be kept at the right place on the shelf in the library, where it has been taken out. Marking with pen/pencil is not allowed in the books, otherwise new book / book cost / fine would be charged. Penalties for books lost, damaged, mutilated or defaced by marking shall be fixed by the Librarian. The library books are for the benefit of not only the present but also for the future members of the library. They should, therefore, be handled with every care and consideration.
9.Obtaining clearance certificate with no dues: The library books/ membership cards are the property of the library and are to be returned and dues, if any, be cleared/ paid and a clearance certificate be obtained from the Library before leaving the college (e.g. at the time of getting CLC).
10.Maintenance of discipline: The Student shall keep silence within the Library premises. It is necessary to maintain an atmosphere of quiet and dignity inside the library. The students are expected not to act in any way which disturbs the study of other students. Any student found talking or disturbing studies in any form in the reading room of the Library shall be fined Rs.500/- in the first instance. Subsequent violation of this directive will entail heavy penalty. Principal may expel any student if the presence of such a person is liable to disturb the peace in the library. Use of mobile phone is prohibited inside the library. Mobile phone should be switched off before entering the Library. Students are required to co-operate for calm and healthy atmosphere in the Library. Eating and drinking is not allowed inside the library.
11.Assistance, suggestions and grievances: If you find any difficulty in using the Library or in locating any information / books, contact the staff at the counter or Librarian. Students can make any suggestion(s) and can drop in the suggestion box near the entrance. We welcome any suggestions to improve the library services.

Library opening hours: The library remain open throughout the year from 9.00 A.M. to 5.P.M. on all working days.

## Issue and Return Timings: 9.30 to $\mathbf{1 . 0 0}$; 1.30 to 4.30

The library is well equipped with latest ICT tools and equipments to collect, store, retrieve and disseminate information.

The Library is providing following services:

- Lending service (Issue/Return)
- Reference service
- Reprographic service
- Current Awareness Service(CAS)
- Online reference services:
- Digitization and preservation:
- Web-based Online Public Access Catalogues (Web-OPAC)
- Online Resources
- Document Scanning Services:
- Audio-Visual Services
- Plagiarism check
- New arrival display
- Newspaper clipping
- Facilities for visually challenged and disabled students
- Ask a librarian service


## 5.RFID BASED LIBRARY MANAGEMENT SYSTEM

Our Library has recently installed RFID (Radio Frequency Identification) based Library Management System. It is the best library automation system used across the world. It is very effective way of managing library resources. Radio Frequency Identification (RFID) is the latest technology which is presently being adopted by various libraries and information centers for speeding up their various activities such as self issue/return, theft detection, circulation etc., increase the efficiency and provide better services to the users. It allows identification of large number of tagged objects like books, using radio waves.

## There are following advantages of using RFID system in our library:

- The applications of RFID can lead to the reduction of staff costs,
- Enhance service,
- Provide a constant update of library collections,
- Avoid book theft and facilitates stock verification with an ease. Unique ID of the RFID tag prevents theft. Enhance security for library documents.
- Library-cum-Identity card along with Blood group (Smart cards)
- Self Check-in/Check Out using RFID
- Efficient Book circulation management, quick and efficient circulation operations
- Library inventory tracking in minutes instead of hours.
- RFID improves library workflow
- Improves customer service
- Easy book identification for shelving process
- Enhance book return processes by full automation of check-in, More than one item can be checked out or checked in at the same time.
- Faster and seamless inventory process.
- Ability to locate specific items.

Important Components of RFID Library Management System and their Functioning

- 1. Book Drops: The Book Drop system is very useful for the students and faculty members. This offers students and faculty members unprecedented flexibility and convenience of returning library books at any time of the day, even when the library is closed. This system is available near the entrance gate.



## BOOK DROPS /SELF RETURN SYSTEM

2. RFID Transponder or Tagging: It is the most important link in any RFID system. It has the ability to store information relating to the specific item to which they are attached, rewrite again without any requirement for contact or line of sight.
3. Counter Station is a staff assisted station on services such as loan, return, tagging, sorting etc.

4. The Patron self check-in and check-out station: It is basically a computer with a touch screen and a built-in RFID reader, plus special software for personal identification, book and other media handling and circulation. After identifying the user with a library ID card, a barcode card, or his personal ID number (PIN), the patron is asked to choose the next action (check-out of one or several books). After choosing check-out, the patron puts the book(s) in front of the screen on the RFID reader and the display will show the book title and its ID number (other optional information can be shown if desired) which have been checked out.


## SELF CHECK-IN AND CHECK-OUT STATION

5. Shelf Management: This solution makes locating and identifying items on the shelves an easy task for librarians. It comprises basically of a portable scanner and a base station.
6. Anti-theft Detection: RFID (Radio Frequency Identification) is the latest technology to be used in library circulation operations and theft detection systems. RFID-based systems move beyond security to become tracking systems that combine security with more efficient tracking of materials throughout the library.


## RFID BASED SECURITY SYSTEM

## 6.HOW TO USE RFID SYSTEM?

## Self issue system

## Steps

1. Touch your membership card / identity card with the sensor
2. If you don't have ID card then enter member ID
3. Touch on borrow button for issuing the book
4. Place book/books on the top of RFID Antenna Platform and click on submit button to proceed
5. It will Read book/ books data from RFID Tag
6. Book checked out or issued; now press Exit to collect Receipt

## BOOK DROP BOX / SELF RETURN OF BOOKS

## Steps

1. Click on book return option displayed on the screen.
2. Insert book into the flap to return book into book drop.
3. Wait for Check in message on screen before insert another book.
4. Collect Transaction Slip.
5. If any case book dropped and not get Check-in message report to librarian in working hours.
6. Keep the receipt for any clarification

## HOW IT IS USEFUL IN COVID PERIOD?

1.Social distancing can be maintained by avoiding long queues
2.No human contact during library transitions (issue/return)
3.Users identification feasible within range of 5 to 7 cm i.e.no touch required
4. Gate antenna can replace need of physically checking of any user at exit point.
5.Inventory (stock checking and verification) becomes touch free with the help of Handheld RFID Reader.

## 2. WEB-BASED ONLINE PUBLIC ACCESS CATALOGUES (WEB-OPAC):

The entire database of library collection (books, journals) can be searched through Web OPAC. It can be searched through user ID, which is provided to all the users separately. The users may access their library account and search the OPAC at their desktop. The link for the search is http://sggscclibrary.saraswatilib.com or through college website www.sggscc.ac.in . The internet and web-based technologies have made it possible for the library to provide access to their catalogues globally. It also enables a user to search book through different options such as Author, Title, Year of publication, subject, etc. With the help of WebOPAC, users can search information from anywhere at any time. It has also with advanced search facility.

## 7.HOW TO USE WEB OPAC?

## Steps

With the help of web-OPAC you can search the available books in the library.

- To login in Web OPAC on an internet browser either type http://sggscc.ac.in then click on online Library or directly open Library by typing http://sggscclibrary.saraswatilib.com/
- To login enter your Membership ID in User ID and Password
- To Select the language such as English, Hindi or Punjabi click on Search Book in option
- To search a book go to Advance Search and select any one such as Title, author, subject, ISBN, Call No. or Accession no.
- To request any new book to the Librarian please click on Requisition - Send Requisition, fill it and Submit Request.
- To find out what are the books you have borrowed, date of return, fine etc. by clicking on MyAccount.

Note : If you found any difficulty, you are free to contact us by clicking on Contact us, fill the required details and Submit Request or can contact the librarian.

## INTERNET ACCESS

Internet access with Wi-Fi facilities are available in the library
3.Online reservation of books: Students can reserve the books online. It is brought to the notice through SMS/e-mail.
4.) Mobile base Library Services: Library is providing mobile base services to the users. It help the users in searching of bibliographic records, Web OPAC on mobile phones; library services on mobile phone and can help users for searching the information from anywhere anytime. User can check their issue records through mobile. Teachers can recommend books online.
5.Providing open access sources: Library provide link to various open sources time to time , proving by various publishers, agencies, DU Library System etc.
6. Using social networking sites (WhatsApp, facebook): Library is also using social media for marketing information products and services and delivering personalized information resources to groups of people or individual members.
7.SMS alert service : The library is providing e-mail alert service to the students about the overdue of books, fine, online reservation of documents etc.
8. Digitization and preservation: Library is doing digitization of rare books and other useful documents. Digitization is important for faster delivery of information to the users.
9.E-Resources: College library is providing e-resources through N-LIST, National Digial Library, and access to DU resources to students and faculty members; use of Shodh Sindhu consortium with access to more than 6000 journals and $31,35,000$ e-books. Also sharing e-books, e-newspapers to the faculty members time to time. Besides, library is sharing various links provided by the various publishes such as McGraw-Hill, Pearson etc. All bonafide members are entitled to access electronic resources through college network. They can connect to Delhi University Library network can search and download various e-resources (within the campus) free of cost. Students and faculty members can also search number of e-resources through N-LIST subscribed by the college. 10.Online reference services: Library is providing online reference service to the teachers and to the students through college website. It is very useful and effective to share information, links, share updates and announce news.
11. Current Awareness Service (CAS): contents selected from the current issues of journals and other material provided to the faculty members time to time. Either images or photocopies are shared with the faculty members. New arrivals are also brought to the notice of the students and faculty members.
12. Audio-Visual Services: some books are available on audio CD, Video CD (VCD), Digital Video Disks (DVD) have the advantage of higher storage capacity, random access and longer life than audio and video tapes and cassettes.
13. Electronic Books Service: Also share important e-books to the faculty members time to time. It helps them to quickly retrieve and access material easily, quickly, and effectively.
14. Electronic Mail (E-mail) Service: Library is providing e-mail service to send and receive emails. It helps to contact the publisher, vendor etc and playing significant role in information dissemination services..
15. Photocopying Service: Photocopy facility available inside the library. Library provide photocopies of document on demand. It is not for commercial purpose. Students and teachers can availed the facility of photocopying for limited numbers of pages for academic purpose only.
16. Document Scanning Services: Library is providing document scanning service to faculty members. Scanner is important equipment in the modernization of library. It is useful for scanning text, image and content pages of books, rare material etc, and providing great help for establishing a digital contents.
17. Library Network Service: The library is connected to various networks such as N-LIST, DU, National Digital Library etc. The library is facilitating network environment, connectivity through Wi-Fi for smooth access to library resources. The library is facilitating network environment, connectivity through Wi-Fi for smooth access of library resources. A number of computer systems are installed in different sections of the library for internet search.
18. Ask-A-Librarian Service: Students are invited to submit their queries by using social media or through email related to books/reading material, Library services etc. Library notices are available through mobile application "smartProf"
19. Plagiarism Checking facility: Planning for subscription of Turnitin (anti-plagiarism detection tool) . At present doing through DU.
20. Facilities for the visually challenged and disabled students: The library is providing separate laptop with special talking software installed for visually challenged students to read and write the text. Library also provides special facilities for disabled students.

## OTHER SERVICES/FACILITIES

1.Lending Service (Issue and Return): The library provides lending of books and allied reading material to the students, faculty members and other staff. All the students are entitled to become member of the library. A member is entitled to borrow three books at a time for 10 days. The current issues of periodicals/magazines/ newspapers are available for reading in the Library only. Reference books, rare books, periodicals and such other reading materials as are marked for consultation within the library only and shall not be issued out for loan except with the special permission of the Librarian.
2. Reference Service: The Library provides reference service to assist the users in getting the required documents / information. The library consists of a good collection of reference books such as encyclopedias, dictionaries, atlases, yearbooks, CD's on variety of subjects. A member can make use of the entire reference collection within the Library. The reference staff can provide assistance to locate the reference books/ information from print and electronic sources by using modern information technologies.
4.Book Bank Facility : The library has a Book Bank Section for lending text books to the deserving and needy students.
5.Book Location Service: The library staff is always ready to assists the students and faculty members in finding the desired reading material. Students may contact the reference desk near the entrance.
6.Reservation of Books: Books in great demand and which are not on the shelves generally under issue can be got reserved by filling Reservation Slips available at the circulation counter or online through library link. The library will inform the member as soon as the book is available electronically through e-mail or SMS as the case may be.
7. New Arrivals Display: Every fortnight some selected newly added books to the library are displayed on the New Arrivals Stacks near the counter. Also, a list of 'New Arrivals' is circulated among the faculty members on regular basis. The purpose is bringing the newly added books to the notice of the users.
10.Newspaper clipping service: The library is maintaining a record of newspaper clippings on important subjects and alsoon various activities related to the college as well as University.
13.Orientation: The college provides orientation of library resources and services at the beginning of the new session and to individuals or groups on request.

## 8.FACILITIES FOR DIFFERENTLY ABLED STUDENTS AND FACULTY MEMBERS

## Hardware and software

Laptop(Lenovo) Installed with following software:
1.JAWS (Job Access With Speech), software : A popular option, which was originally developed for MSDOS, but is now available for Microsoft Windows. JAWS allows users to read the screen with a text-to-speech output or through a refreshable Braille display
to help disabled people to access the laptops
2.Lex software (V1.4.0)) - for Scanning
3.ABBYY FineReader : is an optical character recognition (OCR) system. It is used to convert scanned documents, PDF documents, and image documents (including digital photos) into editable/searchable documents 4. NonVisual Desktop Access (NVDA) is a free, open-source, portable screen reader for Microsoft Windows. Visually impaired students can read the book by first scanning it, OCRing it and then using screen reading software to read it.

## 9.LIBRARY COLLECTION AND RESOURCES

## LIBRARY RESOURCES

- Books
- Journals
- Magazines
- Newspapers
- Maps
- Dictionaries
- Encyclopedia
- Atlas
- Rare Books
- CDs /DVDs
- E-books
- E-databases


## Library collection

| COLLECTION | 2019-20 |
| :--- | :---: |
| Books | 50921 |
| Journals | 24 |
| Magazines | 15 |
| Newspapers | 27 |
| Rare Books | 632 |

## LIST OF JOURNALS AND MAGAZINES

1.Arthshastra : Indian Journal of Economics and Research
2.Business Today
3.Chartrered Accountant
4.Economic and Political Weekly
5.Down to Earth
6.Forbes India
7.Indian Journal of Finance
8.Indian Journal of Marketing
9.Kurukshetra
10.P.C.Quest
11.Parbandhan : Indian Journal of Management
12.Yojana
13.University News
14. Abhigyan (Management Journal of Fore Institute)
15. The Economist (Print and e-copy)
16. Harvard Business Review (Print and e-copy)
17.Indian Economic Review

## JOURNALS ON SIKHISM

1.Gurmat Prakash
2.Sis Ganj
3.The Sikh Review

LIST OF MAGAZINE

1. Women's Era
2. India Today
3. Life Positive
4. Outlook
5. General Knowledge Refresher
6. Pratiyogita Darpan
7. Reader's Digest
8. India Today
9. Competition Affairs
10. Competition Refresher
11. Competition Success Review
12. The week

## MAGAZINES IN HINDI

1.Vaneeta
2.Aaj Kal

## 10. E-RESOURCES

## E- DOCUMENT COLLECTION

E-Books ..... 50+ Text Books
E-Rare Books ..... 300
Old Question Papers ..... 200
CDs ..... 860
Syllabus ..... 21

## 11.LINKS TO ACCESS THE E-RESOURCES

1.Delhi University Library System ( E-Resources@duLs )
http://www.du.ac.in/du/index.php?page=central-library crl.du.ac.in/sub.database/SUBS.E-RESOURCE.htm
2.National Digital Library of India
https://ndl.iitkgp.ac.in/
Provides about 600000 e-books on various subjects
3.INFLIBNET Centre (Information and Library Network Centre) https://inflibnet.ac.in/
4.Shodganga a reservoir of India Theses
https://shodhganga.inflibnet.ac.in/
5.N-List (National Library and Information Services)
https://nlist.inflibnet.ac.in/
6.E-Pathshala
https://epgp.inflibnet.ac.in/
7.Delhi Public Library
https://dpl.gov.in/
8.J-gate UGC Infonet
http://jccc-ugcinfonet.in/
9. Directory of open access journals: to search open access journals and articles www.dooj.org
10. Directory of open access books: to access the open access books on various subjects
www.doabooks.org
11.https://infotreeoaisis.weebly.com/

This website is developed to serve the academic community for searching eresources, Please click on the following link to access the portal.

## 12.Electronic Journals and Bibliographic Database

The library has access to more than 10000 core and peer reviewed journals and number of bibliographic databases in different disciplines from a large number of publishers through Shodh -Sindhu Consortium (N-List). Numbers of e-journals are also available through above given links.

## Electronic Books

The library has access to numbers of e-books from various publishers such as Pearson, Wiley, McGraw-Hill, Taylor and Francis, Cambridge University Press etc. These can be accessed through above given links. The following e-book collections are also available through National Digital Library:
1.World e-book Library
2.South Asian Archives

## E-books and E-journals can be accessed through N-List

## E-Books

Cambridge Books Online [1800 titles]

E-brary [185000+ titles]

EBSCoHost-Net Library [936 titles]

Hindustan Book Agency [65+ titles]

Institute of South East Asian Studies(ISEAS) Books [382+ titles]

Oxford Scholarship [1402+ titles]

Springer eBooks [2300 titles]

Sage Publication eBooks [1000 titles]

Taylor Francis eBooks [1800 titles]
Myilibrary-McGraw Hill [1124 titles]

## E-Journals (Fulltext)

American Institute of Physics [18 titles]
Annual Reviews [33 titles]
Economic and Political Weekly (EPW) [1 title]
Indian Journals [180+ titles]
Institute of Physics [46 titles]
JSTOR [2500+ titles]
Oxford University Press [262 titles]
Royal Society of Chemistry [29 titles]
H. W. Wilson [3000+ titles]
Cambridge University Press [224 titles] (2010-2016)

